

Color for cost category that may change substantially in revised budget							
Previous Year Actual				Current Year Budget			
Section II – Budget Detail	#	fee	total	#	fee	total	
<b>REVENUE</b>			USD			EUR 1 =	\$1.30
<b>Registration Income</b>							
<b>Advance</b>							
ACM/SIG Members	0	\$0	\$0	20	250	5000	\$6,500.00
Non-ACM/SIG Members	0	\$0	\$0	20	300	6000	\$7,800.00
Student	0	\$0	\$0	10	150	1500	\$1,950.00
Complimentary	0	\$0	\$0	5	0	0	\$0.00
<b>Late/On-site</b>							
ACM/SIG Members	0	\$0	\$0	20	325	6500	\$8,450.00
Non-ACM/SIG Members	0	\$0	\$0	20	400	8000	\$10,400.00
Student	0	\$0	\$0	0	200	0	\$0.00
Other: _____							
<b>Other Categories</b>							
Full-time Student	0	\$0	\$0	0	0	0	\$0.00
1 Day	0	\$0	\$0	0	0	0	\$0.00
Exhibits Only	0	\$0	\$0	0	0	0	\$0.00
Other: _____	0	\$0	\$0	0	0	0	\$0.00
Other: _____	0	\$0	\$0	0	0	0	\$0.00
<b>Total Registration Income</b>	<b>0</b>		<b>\$0</b>	<b>95</b>		<b>27000</b>	<b>\$35,100.00</b>
<b>Special Functions</b>							
Other: _____	0	\$0	\$0	0	0	0	\$0.00
Other: _____	0	\$0	\$0	0	0	0	\$0.00
<b>Total Special Functions</b>	<b>0</b>		<b>\$0</b>	<b>0</b>		<b>0</b>	<b>\$0.00</b>
<b>On-site Merchandise Sales</b>							
Proceedings	0	\$0	\$0	45	35	1575	\$2,047.50
CD Rom	0	\$0	\$0	0	0	0	\$0.00
<b>Total On-site Sales</b>			<b>\$0</b>	<b>45</b>		<b>1575</b>	<b>\$2,047.50</b>
<b>Half-day Tutorial Registration Advance</b>							
ACM/SIG Members	0	\$0	\$0	5	110	550	\$715.00
Non-ACM/SIG Members	0	\$0	\$0	5	110	550	\$715.00
Tutorial Only	0	\$0	\$0	20	150	3000	\$3,900.00
Student	0	\$0	\$0	10	75	750	\$975.00
<b>Half-day Tutorial Registration Late/On-Site</b>							
ACM/SIG Members	0	\$0	\$0	2	160	320	\$416.00
Non-ACM/SIG Members	0	\$0	\$0	3	160	480	\$624.00
Tutorial Only	0	\$0	\$0	5	200	1000	\$1,300.00
Student	0	\$0	\$0	5	125	625	\$812.50
<b>Total Tutorial Registration</b>	<b>0</b>		<b>\$0</b>	<b>55</b>		<b>6650</b>	<b>\$8,645.00</b>
<b>Exhibit Income</b>							
Table tops	0	\$0	\$0	0	0	0	\$0.00
Booths	0	\$0	\$0	0	0	0	\$0.00
Other: _____	0	\$0	\$0	0	0	0	\$0.00
<b>Total Exhibit Income</b>			<b>\$0</b>	<b>0</b>		<b>0</b>	<b>\$0.00</b>
<b>Workshop Income</b>							
Workshop Early Reg.	0	\$0	\$0	30	50	1500	\$1,950.00
Workshop Only Early Reg.	0	\$0	\$0	25	100	2500	\$3,250.00
Workshop Late Reg.	0	\$0	\$0	10	75	750	\$975.00
Workshop Only Late Reg.	0	\$0	\$0	25	150	3750	\$4,875.00
<b>Total Workshop Income</b>			<b>\$0</b>	<b>90</b>		<b>8500</b>	<b>\$11,050.00</b>
147 060 <b>TOTAL INCOME</b>			<b>\$0</b>			<b>43725</b>	<b>\$56,842.50</b>
Previous Year Actual				Current Year Budget			
	#	fee	total	#	fee	total	

<b>EXPENSES</b>							
<b>Publicity</b>							
<b>Call For Papers (CFP)</b>							
CFP Typesetting/Design	0	\$0.00	\$0	0	0	0	\$0.00
CFP Printing	0	\$0.00	\$0	0	0	0	\$0.00
CFP Labels – Mailing Lists	0	\$0.00	\$0	0	0	0	\$0.00
CFP Labeling	0	\$0.00	\$0	0	0	0	\$0.00
CFP Envelope Insertion	0	\$0.00	\$0	0	0	0	\$0.00
CFP U.S. Postage	0	\$0.00	\$0	0	0	0	\$0.00
CFP Non–U.S. Postage	0	\$0.00	\$0	0	0	0	\$0.00
CFP Shipping	0	\$0.00	\$0	0	0	0	\$0.00
CFP Other	0	\$0.00	\$0	0	0	0	\$0.00
<b>Total Call for Papers</b>			<b>\$0</b>			<b>0</b>	<b>\$0.00</b>
<b>Advance Program (AP)</b>							
AP Typesetting/Design	0	\$0.00	\$0	0	0	0	\$0.00
AP Printing	0	\$0.00	\$0	0	0	0	\$0.00
AP Labels–Mailing Lists	0	\$0.00	\$0	0	0	0	\$0.00
AP Labeling	0	\$0.00	\$0	0	0	0	\$0.00
AP Envelope Insertion	0	\$0.00	\$0	0	0	0	\$0.00
AP U.S. Postage	0	\$0.00	\$0	0	0	0	\$0.00
AP Non–U.S. Postage	0	\$0.00	\$0	0	0	0	\$0.00
AP Shipping	0	\$0.00	\$0	0	0	0	\$0.00
AP Other	0	\$0.00	\$0	0	0	0	\$0.00
<b>Total Advance Program</b>			<b>\$0</b>			<b>0</b>	<b>\$0.00</b>
<b>Final Program (FP)</b>							
FP Typesetting/Design	0	\$0.00	\$0	1	25	25	\$32.50
FP Printing	0	\$0.00	\$0	150	0.5	75	\$97.50
FP Shipping to conference site	0	\$0.00	\$0	0	0	0	\$0.00
FP Other	0	\$0.00	\$0	0	0	0	\$0.00
<b>Total Final Program</b>			<b>\$0</b>			<b>100</b>	<b>\$130.00</b>
<b>Advertisements</b>							
	# of pages	\$/page		# of pages	EUR/page		
Call For Papers (CFP)							
	0	\$0.00	\$0	0	0	0	\$0.00
	0	\$0.00	\$0	0	0	0	\$0.00
Advance Program (AP)							
	0	\$0.00	\$0	0	0	0	\$0.00
	0	\$0.00	\$0	0	0	0	\$0.00
Other							
	0	\$0.00	\$0	0	0	0	\$0.00
	0	\$0.00	\$0	0	0	0	\$0.00
<b>Total Advertisements</b>			<b>\$0</b>			<b>0</b>	<b>\$0.00</b>
<b>Other Promotion</b>							
	0	\$0.00	\$0	0	0	0	\$0.00
	0	\$0.00	\$0	0	0	0	\$0.00
<b>Total Other Promotion</b>			<b>\$0</b>			<b>0</b>	<b>\$0.00</b>
148 100	<b>Total Publicity</b>		<b>\$0</b>			<b>100</b>	<b>\$130.00</b>
	<b>Previous Year Actual</b>			<b>Current Year Budget</b>			
	#	fee	total	#	fee	total	
<b>Committee Expenses</b>							
Travel	0	\$0.00	\$0	H	0	0	\$0.00
Clerical Support	0	\$0.00	\$0	0	0	0	\$0.00
Telephone	0	\$0.00	\$0	0	0	0	\$0.00
Stationery/Supplies	0	\$0.00	\$0	0	0	0	\$0.00
Postage	0	\$0.00	\$0	0	0	0	\$0.00
Copying	0	\$0.00	\$0	0	0	0	\$0.00
Other (mementos, etc.)	0	\$0.00	\$0	0	0	0	\$0.00
Conference Workshop Attendance	0	\$0.00	\$0	0	0	0	\$0.00



	<b>Speakers Expenses</b>								
	Travel/Hotel/Subsistence	0	\$0.00	\$0	2	1400	2800	\$3,640.00	
	Other: 35% tax	0	\$0.00	\$0			980	\$1,274.00	
	<b>Total Speakers Expenses</b>			<b>\$0</b>			<b>3780</b>	<b>\$4,914.00</b>	
	<b>Program Committee Expenses</b>								
	Travel	0	\$0.00	\$0	0	0	0	\$0.00	
	Telephone	0	\$0.00	\$0	0	0	0	\$0.00	
	Stationery/Supplies	0	\$0.00	\$0	0	0	0	\$0.00	
	Postage	0	\$0.00	\$0	0	0	0	\$0.00	
	Copying	0	\$0.00	\$0	0	0	0	\$0.00	
	Evaluation Printing	0	\$0.00	\$0	0	0	0	\$0.00	
	Evaluation Tabulation	0	\$0.00	\$0	0	0	0	\$0.00	
	Committee Meetings (A/V, catering)	0	\$0.00	\$0	0	0	0	\$0.00	
	Committee Dinner	0	\$0.00	\$0	0	0	0	\$0.00	
	<b>Total Program Cttee. Expense</b>			<b>\$0</b>			0	\$0.00	
148 300	<b>Total Program/Publications</b>			<b>\$0</b>			<b>6900</b>	<b>\$8,970.00</b>	
		<b>Previous Year Actual</b>			<b>Current Year Budget</b>				
		<b>#</b>	<b>fee</b>	<b>total</b>	<b>#</b>	<b>fee</b>	<b>total</b>		
	<b>Tutorials and Workshops</b>								
	<b>Tutorial Operation Expenses</b>								
	Speaker Expenses								
	Half-day Honorarium (fixed part)	0	\$0.00	\$0	4	150	600	\$780.00	
	Half-day Honorarium (variable part)	0	\$0.00	\$0	55	10	550	\$715.00	
	Other:	0	\$0.00	\$0	0	0	0	\$0.00	
	Meeting Room Expense								
	Meeting Room Rental	0	\$0.00	\$0	0	0	0	\$0.00	
	Audio/Visual (screen+data projector)	0	\$0.00	\$0	5	95	475	\$617.50	
	Signs	0	\$0.00	\$0	0	0	0	\$0.00	
	Microphone Rental	0	\$0.00	\$0	0	0	0	\$0.00	
	Tutorial Publications								
	Tutorial Books	0	\$0.00	\$0	55	5	275	\$357.50	
	Workshop Books	0	\$0.00	\$0	90	9	810	\$1,053.00	
	Evaluation Printing/Tabulation	0	\$0.00	\$0	0	0	0	\$0.00	
	<b>Total Tutorial Operation Expenses</b>			<b>\$0</b>			2710	<b>\$3,523.00</b>	
	<b>Tutorial Food &amp; Beverage</b>				<b># of events</b>	<b># of people</b>	<b>EUR/person</b>		
	Participant kit (Tutorial/Workshop only)	0	\$0.00	\$0	1	75	12	900	\$1,170.00
	Coffee Breaks	0	\$0.00	\$0	1	235	3	705	\$916.50
	Luncheons	0	\$0.00	\$0	1	145	10	1450	\$1,885.00
	Registration Handling Fee	0	\$0.00	\$0	0	145	10	1450	\$1,885.00
	Banquet/Dinners	0	\$0.00	\$0	0	0	0	0	\$0.00
	<b>Total Tutorial Food &amp; Beverage</b>			<b>\$0</b>				<b>4505</b>	<b>\$5,856.50</b>
148 400	<b>TOTAL TUTORIAL AND WORKSHOP EXPENSES</b>			<b>\$0</b>				<b>7215</b>	<b>\$9,379.50</b>
	<b>Exhibits</b>								
	Space Rental	0	\$0.00	\$0	0	0	0	\$0.00	
	Equipment Rental	0	\$0.00	\$0	0	0	0	\$0.00	
	Pipe and Drape Booths	0	\$0.00	\$0	0	0	0	\$0.00	
	Draped Tables	0	\$0.00	\$0	0	0	0	\$0.00	
	Carpet	0	\$0.00	\$0	0	0	0	\$0.00	
	Booth Signs	0	\$0.00	\$0	0	0	0	\$0.00	
	Electricity	0	\$0.00	\$0	0	0	0	\$0.00	
	Labor	0	\$0.00	\$0	0	0	0	\$0.00	
	Security Guards	0	\$0.00	\$0	0	0	0	\$0.00	
	Printing Exhibit Brochure	0	\$0.00	\$0	0	0	0	\$0.00	
	Stationery/Envelopes	0	\$0.00	\$0	0	0	0	\$0.00	
	Postage for Brochures	0	\$0.00	\$0	0	0	0	\$0.00	

148 500	<b>Total Exhibits</b>			<b>\$0</b>			<b>0</b>	<b>\$0.00</b>
		<b>Previous Year Actual</b>			<b>Current Year Budget</b>			
		<b>#</b>	<b>fee</b>	<b>total</b>	<b>#</b>	<b>fee</b>	<b>total</b>	
	<b>Financial Activities</b>							
	Banking Expenses							
	Bank Charges	0	\$0.00	\$0	0	0	0	\$0.00
	Returned Checks	0	\$0.00	\$0	0	0	0	\$0.00
	Credit Card Discount							
	Visa/MasterCard/American Express	0	\$0.00	\$0	43725	0.04	1530.38	\$1,989.49
	Foreign Transactions	0	\$0.00	\$0	0	15	0	\$0.00
	Bookkeeping Services	0	\$0.00	\$0	0	0	0	\$0.00
	Bad Debts	0	\$0.00	\$0	0	0	0	\$0.00
	Audit Review	0	\$5,000	\$0	0	10000	0	\$0.00
148 600	<b>Total Financial Activities</b>			<b>\$0.00</b>			<b>1530.38</b>	<b>\$1,989.49</b>
	<b>Conference Management</b>							
	Professional Management Fee	0	\$0.00	\$0	1	2000	2000	\$2,600.00
	Management Staffing	0	\$0.00	\$0	0	0	0	\$0.00
148 630	<b>TOTAL CONFERENCE MANAGEMENT</b>			<b>\$0</b>			<b>2000</b>	<b>\$2,600.00</b>
	<b>Administrative Fees</b>							
	Requirements for Return to SIG Sponsors							
	SIGPLAN	\$0	Err:503	\$-	30027.38	0.18	5404.93	\$7,026.41
148 700	<b>TOTAL ADMINISTRATIVE FEES</b>			<b>\$0</b>			<b>5404.93</b>	<b>\$7,026.41</b>
	<b>Total Expenses</b>			<b>\$0</b>			<b>35432.3</b>	<b>\$46,061.99</b>
	<b>Contingency</b>	\$0	15%	\$0	35432.3	0.15	5314.85	\$6,909.30
	<b>Gross Expenses</b>			<b>\$0</b>			<b>40747.15</b>	<b>\$52,971.29</b>
	<b>REVENUE SUMMARY</b>							
	Registration		\$0	0%		27000	0.62	
	Special Functions		\$0	0%		0	0	
	On-Site Sales		\$0	0%		1575	0.04	
	Tutorials		\$0	0%		6650	0.15	
	Exhibits		\$0	0%		0	0	
	Workshop		\$0	0%		8500	0.19	
147 060	Gross Revenue		\$0			43725		
	<b>EXPENSE SUMMARY</b>							
148 100	Publicity		\$0	0%		100	0	
148 210	Committee		\$0	0%		432	0.01	
148 220	Registration		\$0	0%		2090	0.05	
148 230	On-Site Logistics		\$0	0%		3300	0.08	
148 240	Food & Beverage		\$0	0%		6460	0.16	
148 300	Program/Publications		\$0	0%		6900	0.17	
148 400	Tutorials		\$0	0%		7215	0.18	
148 500	Exhibits		\$0	0%		0	0	
148 600	Financial Activities		\$0	0%		1530.38	0.04	
148 630	Conference Management		\$0	0%		2000	0.05	
148 700	Service Fees		\$0	0%		5404.93	0.13	
	Total Expenses		\$0			35432.3		
	Contingency		\$0	0%		5314.85	0.13	
	Gross Expenses		\$0	0%		40747.15	1	
	Gross Revenue		\$0			43725		
	Gross Expenses		\$0			40747.15		
	Surplus		\$0			2977.85		
	<b>BREAKEVEN ANALYSIS</b>							
	Tutorials and Workshops							
	Gross Income		\$0			15150		
	Variable Expenses		\$0			4505		
	Fixed Expenses		\$0			2710		

	Gross Expenses		\$0			7215		
	Surplus		\$0			7935		
	Average Income Per Person		\$0			275.45		
	Variable Cost Per Person		\$0			81.91		
	Tutorial Breakeven Attendance		0			14		
	Conference							
	Gross Income		\$0			43725		
	Variable Expenses		\$0			13395.3		
	Fixed Expenses		\$0			12822		
	Contingency		\$0			5314.85		
	Gross Expenses		\$0			40747.15		
	Surplus		\$0			2977.85		
	Average Income Per Person		\$0			300.79		
	Variable Cost Per Person		\$0			141		
	Conference Breakeven Attendance		0			117.04		
141 020	<b>Conference Advance Info.</b>			<b>Date Rec</b>				
	Amount of Advance	\$0						
	Amount of Advance	\$						
	<b>Milestones (weeks prior to mtg.)</b>							
				<b>Date Due</b>	<b>Individual</b>	<b>Date</b>		
					<b>Responsible</b>	<b>Completed</b>		
	Submission of TMRF to ACM HQ (60)			8/5/04	Chair			
	Tentative Hotel Commitment (52)			9/30/04	Chair			
	Finalize Hotel Commitment (48)			10/28/04	Chair			
	Schedule Tutorials (48)			10/28/04	TC			
	Plan for Exhibits (48)			10/28/04	EC			
	Approval of Meeting Proposal			9/30/04	ACM HQ			
	CFP designed, typeset & printed (40)			12/23/04	PC			
	CFP mailed(36)			1/20/05	PC			
	Deadline for papers (26)			3/31/05	PC			
	PC chooses accepted papers (24)			4/14/05	PC			
	Submit schedule of functions to hotel (24)			4/14/05	LAC			
	Acceptance & copyright forms to authors (21)			5/5/05	PC			
	Finalize registration form (16)			6/9/05	RC			
	Papers from authors (18)			5/26/05	PC			
	AP designed, typeset, printed (17)			6/2/05	PC			
	AP mailed (14)			6/23/05	PC			
	AP ad appears in CACM (12)			7/7/05	PC			
	Camera-ready papers to printer (8)			8/4/05	PC			
	On-site registration forms printed (6)			8/18/05	RC			
	Badges and ribbons available (6)			8/18/05	RC			
	Final requirements to hotel (4)			9/1/05	LAC			
	FP to printer (4)			9/1/05	PC			
	Advance registration closes (4)			9/1/05	RC			
	FP and proceedings delivered (1)			9/22/05	LAC			
	Guaranteed function numbers to hotel (1)			9/22/05	LAC			
	<b>ENTER THE CONFERENCE START DATE</b>			<b>9/29/05</b>	Chair			
	Submit final report & close bank account (17)			1/27/06	Chair &T			
	Chair – Conference Chair							
	IPC – Program Chair							
	RC – Registration Chair							
	LAC – Local Arrangements Chair							
	T – Treasurer							
	TC – Tutorial Chair							
							revised 02/04	
	This completes Section II. If you have chosen to complete the TMRF without the assistance of an ACM Program Director please complete Sections I, II and III.							

<b>Administrative Fees</b>									
Total Operating Expenses		\$0	18.00%	\$-		###	0.18	5404.93	
	0	-	17.20%	\$-	0	\$-	0.17	0	
	0	-	16.40%	\$-	0	\$-	0.16	0	
	0	-	15.60%	\$-	0	\$-	0.16	0	
	0	-	14.80%	\$-	0	\$-	0.15	0	
	0	-	14.00%	\$-	0	\$-	0.14	0	
	0	-	13.20%	\$-	0	\$-	0.13	0	
	0	-	12.40%	\$-	0	\$-	0.12	0	
	0	-	11.60%	\$-	0	\$-	0.12	0	
	0	-	10.80%	\$-	0	\$-	0.11	0	
	0	-	10.00%	\$-	0	\$-	0.1	0	
	0	-	9.20%	\$-	0	\$-	0.09	0	
	0	-	8.40%	\$-	0	\$-	0.08	0	
	0	-	7.60%	\$-	0	\$-	0.08	0	
	0	-	7.35%	\$-	0	\$-	0.07	0	
		-		\$-		###		5404.93	